

ASHBURTON INTERMEDIATE SCHOOL BOT MINUTES

Date: Monday 19 February 2024 at 5.30 pm
Held: Ashburton Intermediate School Boardroom

PRESENT

Mike Farrell, Brent Gray, Toni Sweetman, Fiona Tait, Paul Bradford, Roslyn Cuter, Kattrina Kitiona, Andrew Czerski, (Staff Rep) Sonya Middleton (Secretary)

APOLOGIES

ELECTION OF PRESIDING MEMBER

Brent Gray opened the meeting and called for nominations for PM. .
Mike Farrell nominated by Andrew Czerski, Seconded by Paul Bradford
No other nominations so Mike was duly elected.

Mike Farrell resumed the meeting as Presiding Member.

MINUTES OF PREVIOUS MEETING HELD

Motion: To accept minutes as a true and accurate record.

Moved: Mike Farrell

Seconded:

Carried:

CONFLICTS OF INTEREST

Mike Farrell is unable to process any Council inspections etc due to Mike working at the Council.
AIS uses Triangle Espresso at times for catering. Owner of Café Toni Sweetman

MATTERS ARISING FROM THE MINUTES

NOTICE OF GENERAL BUSINESS

Motion: To move the Board Positions and Responsibilities Elected to be the Same as in 2023.

Moved: Toni Sweetman

Seconded: Fiona Tait

Carried:

Motion: To move to accept Strategic Plan for 2024

Moved: Fiona Tait

Seconded: Andrew Czerski

Carried:

Motion: To move the Schedule of Delegations for 2024

Moved: Brent Gray

Seconded: Roslyn Cuter

Carried:

Motion: To move the Board Workplan for 2024

Moved: Toni Sweetman

Seconded: Andrew Czerski

Carried:

REPORTS

Principals

Brent briefed the board on his report. We had a starting roll of 472. We are currently funded for 436 students, but this will adjust with March Roll Return next month. Our PB4L Team will be led by Annabel Brook with Cathy Langley, Caitlin Worsfold and Anita Freer. Amy Markillie Teacher in Charge of Science will be released every Friday for PLD in Christchurch and will attend The Tait Foundation PLD where 10 schools are involved in learning to build a foundation of science and technology for young people. Year 8 Camp will be signed off by Mike Farrell next Monday.

Policy to Move: To move the adoption of the Documentation and Self-Review Policy

Moved: Brent Gray

Seconded: Toni Sweetman

Carried:



Motion: To move the adoption of the Principals Report

Moved: Brent Gray

Seconded: Toni Sweetman

Carried:

Finance

Fiona briefed the Board on the Finance Report. Fiona suggested reinvesting our Term Deposits on a 6-month renewal rotation, so money was always available. Bank accounts are looking healthy. Margaret Rushton to advise the board on 6 month Term Deposit rates. Money will be needed for IT upgrades and a new phone system. Brent Gray to approach EA regarding potential funding of VOIP phones. We may need to fund another Teacher Aide but a sum has been budgeted for. 2024 Budget was presented for discussion and approval.

Motion: To move the adoption of the Finance Report and the 2024 Budget.

Moved: Fiona Tait

Seconded: Andrew Czerski

Carried:

The Board moved to "In Committee" at 6.22pm.

The meeting resumed at 6.25pm.

INWARD CORRESPONDENCE

DATE	FROM	DESCRIPTION
16.02.2024	S Stoddart	Letter

Meeting closed at 6.40pm

Date of next meeting: Monday 18 March at 5.30 pm



Mike Farrell

Ashburton Intermediate BOT (Chairperson)

18/03/2024